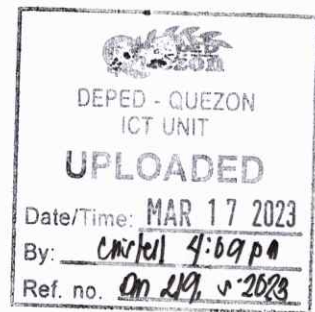




Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



17 March 2023

DIVISION MEMORANDUM
DM No. 219, s. 2023

**SUBMISSION OF PERTINENT DOCUMENTS FOR APPLICATION FOR NATURAL
VACANCY AND RECLASSIFICATION IN SDO QUEZON**

**To: Assistant Schools Division Superintendents
CID & SGOD Chief
Public Schools District Supervisor
Elementary and Secondary School Heads
Administrative Officer V
Administrative Officer IV (HRMO II)
Administrative Officers II
All Concerned**

1. In line with the guidelines on the Recruitment, Selection and Application (RSA) for different positions in DepEd Quezon, this Office hereby informs all concerned to wait for the official announcement of the division before submitting pertinent documents for application for natural vacancies and reclassification.
2. This Memorandum is issued to guide the field and concerned personnel on the timeline for the application as well as the required documents that need to be submitted. While at the same time ensuring that all processes abide by the equal opportunity principle as stated in the DepEd Merit Selection Plan and other existing RSA guidelines.
3. This Memorandum covers all positions except Teacher I, Teacher II and Teacher III.
4. Immediate posting and wide dissemination of this Memorandum is earnestly desired.

ELIAS A. ALICAYA, JR. EdD
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

Per03/17/2023

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